



**Hanover Township Board of Trustees  
July 17, 2024 Meeting Minutes**

**Call to Order:** Board President Douglas L. Johnson called the regular Board meeting to order at 6:00 PM. Mr. Johnson led the opening ceremonies and gave the opening invocation.

**Roll Call:** Mr. Greg Sullivan, Fiscal Officer/Clerk took a roll call with Messer's Miller, Buddo and Johnson present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner, BCSO Deputy Tanner.

**Approval of Meeting Minutes:** Motion made by Mr. Miller, seconded by Mr. Buddo, to approve the June 19, 2024 regular meeting minutes and approve warrants for release/distribution as well as approval of reports. Upon roll call Mr. Miller, Mr. Buddo and Mr. Johnson voted yes to approve all.

**Guest Presentation:** Lt. Jeff Schuster, BCSO Road Patrol Commander made a presentation about Road Patrol coverage, contract car topics and stats.

**Citizen Participation:** No one wished to address the Board.

**Administration Reports**

**Law Enforcement:** Deputy Tanner gave the following report for the month of June 2024:

**Butler County Sheriff's Office**  
**District #18**  
**Hanover Township Contract Cars**  
**Monthly Report for June 2024**

<b><u>Activity Area</u></b>	<b><u>Month Totals*</u></b>	<b><u>YTD</u></b>
• Dispatched Calls:108		817
• Felony Reports: 02		10
• Misdemeanor Reports: 02		42
• Non-Injury Crash: 01		24
• Injury Crash: 01		17

**Total Reports: 08.....83**

- Assists/Back Up: 23 169
- Felony Arrests: 00 00
- Misdemeanor Arrests: 00 10
- OMVI Arrests: 00 01

**Total Arrests: 00 .....11**

- Traffic Stops: 13 46
- Moving Citations: 04 52
- Warning Citations: 08 13
- Civil Papers Served: 0 02
- Business Alarms: 0 06
- Residential Alarms: 02 31
- Special Details: 13 82
- COPS Times: 2,800 (*Min.*) 24,000 Min.
- Vacation Checks: 05 59

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Reporting for Deputy Tanner and Deputy Mayer.  
Prepared by BEH.

\*\*Should be noted that training and vacations led to lower stats for the month.

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**Hanover Township Fire Department**  
**Monthly Report for ~~June 19, 2024~~ Phil Clark Fire Chief**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers.

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	40	320
• Motor Vehicle Accidents:	10	51
• Fire Runs:	17	76
• Fire Inspections:	00	00
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	<b>67 Runs/Operations</b>	

( Fire/EMS Runs)

Total Year 2024: 457 Runs/Operations

(June 2023: 67 Runs/Operations

Total for 2023	867	
Total for 2022	1010	5 year average (2019-2023)
Total for 2021	1075	940 Runs/Operations
Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5 year average (2017-2021): 858
Total for 2013	750	Run Increase Since 2007: 358
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007	717	

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SUPERINTENDENT'S REPORTS  
(July 2024)

Millville Cemetery Operations Report June 1 through June 30, 2024

4 Graves sold to all parties (@ \$1,400)-----	5,600.00
0 Old resident graves-----	0.00
7 Full Interments-----	10,600.00
0 Baby interments-----	0.00
0 Cremations-----	00.00
1 Foundation and Marker installation fees-----	1404.00
Grave Transfer-----	0.00
Donations-----	0.00
Total: -----	\$17,604.00

Other Cemetery activities:

- 1. fixed graves
- 2. cleaned office and garage

3. pick up and removed flowers from stones
4. mowed grass four times
5. weed eat four times
6. built, set and poured 27 foundations
7. put flags out for Memorial Day
8. trimmed bushes out front
9. mulched around sign out front

**Road, Streets and Park  
(Scot Gardner)**

1. Cut back brush on 27 at Fairy Drive sight obstruction.
2. Cold patched at the Shady Nook parking entrance.
3. Trimmed trees at the Walking Trail.
4. Sprayed edges of the road on Morman, Nichols, and the dead-end of Darrtown.
5. Dug out around the inlet of a culvert and put cement in the bottom of a rotten culvert on Morman Road.
6. Cut up a huge tree that fell across Four Mile Road.
7. Planted ten grass plants at the Gazebo.
8. Trimmed bushes at the Veterans Memorial.
9. Trimmed bushes at the Community Center.
10. Picked up a king size mattress, box springs and bedding at the Walking Trail parking lot and hauled it to the dump.
11. Dug out and poured the foundation for the flagpole at the Community Center.
12. Cut grass on Township properties four times.
13. Replaced boards on the picnic table at the Gazebo.
14. Got Park ready for Kids Fest including picking up hay wagon; setting up tents, tables and chairs; putting out 400 feet of hose for Flubb's; filled coolers with pop and ice; hauled coolers, grill and all supplies to Park and when event was over hauled it all back and put it away.
15. Performed monthly truck, park, and stormwater inspections.

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Administrator **June** Summary Report  
(July 17, 2024)

- **Park Restroom Project:** Continued working with Luminaut Architects on value engineering questions to save the Township money and bring the project within budget as per the Board's approval of revised specifications. Plans and specs as well as required permits are being worked on and will continue through July. Bidding will likely take place the beginning of August.
- **County Land Bank:** Continued discussions with the Land Bank regarding financial assistance for addressing nuisances on US 27. The Land Bank approved an contract offer extension for Shady Nook but no word yet on any agreement.
- **Fire Department Grants: Ongoing:** Working with Lt. Baden on additional grants beyond those accepted by the Board of Trustees for the Fire Department. New grants have been submitted, awaiting final word for equipment request.
- **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for implementation. Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports.
- **Township Newsletter:** Was published and mailed to residents the week of June 24th.
- **Kids Fest 2024::** Kids Fest will be held Saturday June 29th from 1;00PM top 4:30PM. All arrangements have been made for the various activities. Expecting up to 300 kids.
- **Open Burning: Ongoing-** Ongoing- open burning continues to be a problem in some areas. The Administration fielded a number of phone calls again this month related to complaints and questions regarding the law. Information continues to be made available to the public.
- **Nuisances and General Complaints:** Fielded several calls and visited various properties to ascertain if the property condition violated debris, junk vehicle or dilapidated structure statutes under Township law. Currently trying to resolve with persuasion. Also coordinating to the extent possible with County Zoning. If follow up official orders are needed, action may be taken in August.

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- **Road Program through BCEO:** Received some complaints that Isabella Lane has not received finished paving. The process has been held up to allow County Sanitary to determine possible problem underneath the roadway.
- **Wencella Drive Drainage Issues: Ongoing/No change-** The problem exists outside the right of way. (Still trying to figure out how to deal with the private property and R/W issues and financing- **still pending- no change.**

#### Personnel Actions and Other Items of Note

*June - July 2024:*

*Fire Department/ Hire Subject to Conditions*

*Two reviews are pending as approved last month.*

*New:* Hire: Conner Brosey 1650 Salmon Road Hamilton, Ohio 45013 as a Firefighter II/ EMT-B at \$17.00 per hour on station subject to final review of qualifications and subject to the successful completion of the background check by the Township Administrator.

*New:* Hire: Jacob Dorsey 7485 Princeton Road West Chester, Ohio 45044 as a Trainee at \$15.00 per hour on station subject to final review of qualifications and subject to the successful completion of the background check by the Township Administrator.

*New:* Hire: Myrissa Combs 3438 Marian Drive Hamilton, Ohio 45013 as a Firefighter/ EMT-B at \$18.00 per hour on station subject to final review of qualifications and subject to the successful completion of the background check by the Township Administrator.

*New:* Hire: Gage Asher 3122 Pleasant Avenue Hamilton, Ohio 45015 as a Firefighter/ EMT-B at \$18.00 per hour on station subject to final review of qualifications and subject to the successful completion of the background check by the Township Administrator.

*New:* Hire: Mikayla Murphy 208 Blue Quail Place Trenton, Ohio 45067 as a Trainee at \$15.00 per hour on station subject to final review of qualifications and subject to the successful completion of the background check by the Township Administrator.

**Cemetery**

Nothing new to report.

**Fiscal Year 2020**

Jan- Cash Balance: \$1,665,256.35

Feb- Cash Balance: \$1,672,757.34

Mar- Cash Balance: \$2,308,393.51

Apr- Cash Balance: \$2,230,590.13

May- Cash Balance: \$2,192,706.20

June- Cash Balance: \$2,290,635.31

July- Cash Balance: \$2,185,119.72

Aug- Cash Balance: \$2,281,130.53

Sept- Cash Balance: \$2,578,948.20

Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29

Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24

Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

**Fiscal Year 2021**

**Fiscal Year 2022**



Jan- Cash Balance: \$2,327,500.47  
Feb- Cash Balance: \$2,555,744.03  
Mar- Cash Balance: \$2,326,232.58  
Apr- Cash Balance: \$2,936,429.83  
May- Cash Balance: \$2,865,179.70  
June- Cash Balance: \$2,814,391.86  
July- Cash Balance: \$3,162,801.28  
Aug- Cash Balance: \$3,018,684.99  
Sept- Cash Balance: \$3,529,740.57  
Oct- Cash Balance: \$3,487,179.01  
Nov- Cash Balance: \$3,355,784.52  
Dec- Cash Balance: \$3,269,634.31

#### Fiscal Year 2023

January Cash Balance: \$3,559,160.92  
February Cash Balance: \$3,475,575.97  
March Cash Balance: \$3,496,580.72  
April Cash Balance: \$4,121,487.83  
May Cash Balance: \$3,861,490.93

June Cash Balance: \$3,739,555.00  
July Cash Balance: \$3,675,692.32  
August Cash Balance: \$3,496,048.90  
September Cash Balance: \$4,067,959.69  
October Cash Balance: \$3,996,729.39  
November Cash Balance: \$3,722,684.18  
December Cash Balance: 3,673,455.14

Jan- Cash Balance: \$3,106,359.45  
Feb- Cash Balance: \$3,061,133.65  
Mar- Cash Balance: \$3,780,417.05  
Apr- Cash Balance: \$3,703,934.16  
May- Cash Balance: \$3,643,272.43  
June- Cash Balance: \$3,498,499.98  
July- Cash Balance: \$3,866,009.07  
Aug- Cash Balance: \$3,903,052.77  
Sept- Cash Balance: \$4,264,684.95  
Oct- Cash Balance: \$4,201,970.71  
Nov- Cash Balance: \$4,092,018.29  
Dec- Cash Balance: \$4,039,299.87

#### Fiscal Year 2024

Jan- Cash Balance: \$3,483,832.60  
Feb- Cash Balance: \$3,459,266.38  
Mar- Cash Balance: \$4,241,433.98  
Apr- Cash Balance: \$4,075,635.16  
May- Cash Balance: \$3,968,743.91  
June- Cash Balance: \$3,838,123.51

#### Of Note- Budget Information

- 1) Total Expenditures all funds for June 30: \$213,023.72 / Revenue: \$444,186.05
- 2) Total General Fund cash on hand June 30: \$1,436,495.49 (37.43%) of Total funds
- 3) Total Fire/EMS Fund cash on hand June 30: \$490,177.69 (12.77%) of Total funds
- 4) *Monthly Revenue and Expenditure Reports by fund for this month of 2024 are attached to this report. See charts of expenditures and revenues.*

#### General Notes and Observations

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

**June- July 2021:** The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

**August-September 2021:** Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

**October 2021:** Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

**November 2021:** No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

**December 2021 through February 2022:** Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

**March/April:** Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

**June to September 2022:** Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

**October to November 2022:** Need to finalize 2023 Road Program and use of county and local ARPA funds.

**December 2022/April 2023:** Once received from various sources, a review of projects and how they will be financed should be prioritized. Payment for the Gene Avenue Culvert Project will be due.

**May/June 2023:** Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

**July/August:** Finalizing work drawings on the Park Restroom and Road Department projects. Trustees to review overall finances and Fire Department future financing.

**October/November:** Working on implementing Park Restroom Project, Community Center Parking Lot Construction Project and Road Department Improvements. Developing information for additional County ARPA funds allocation.

**December 2023:** Examining Impact of increased costs associated with all operations and possible strategies to address these issues.

**January-February 2024:** Evaluating Fund Balances and estimated 2024 Revenue and Expenditures to ascertain which needed projects can move ahead. Need a strategy session with the Board of Trustees.

**March through May 2024:** There is a need to hold a strategy session regarding future costs of Fire/EMS Operations as the Township looks to the future to keep operations effective in light of inflationary conditions. Also need to examine performance objectives for various operations. Need to examine methods to retain experienced quality personnel.

**June-July 2024:** Value Engineering associated with the Park Restroom needs to be completed and preparation of new design-build specs for bidding in July. Work with the County Land Bank to secure funds to help eliminate nuisances.

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## **Old Business**

### **From: Butler County Zoning**

Currently I have no new violations being worked on in Hanover twp.

857 Woodbine will be in court August 1, 2024.

428 Morman is currently being worked by the prosecutors.

Feel free to reach out with any questions or concerns

Best,

Uchi

### **Park Restroom Project Update:**

Mr. Henry has been discussing the proposed changes/value engineering issues as approved by the Board of Trustees with Luminant Architects. Revised drawings, EPA Permit and related documents are in final stages. Awaiting EPA approval before proceeding to final documents. Should rebid in late July or early August.

## **New Business**

**Motion to Accept Cemetery Donation:** Motion to Accept donation of \$100.00 to Millville Cemetery from Pat and Mary Massarelli 1425 Alexandra Drive Hamilton, Ohio 45013 in honor of Nicoli and Wanda Massarelli for keeping their gravesite neat and clean.  
Moved by Mr. Buddo, seconded by Mr. Miller

After discussion, a roll call vote was taken by Mr. Sullivan with all three Trustees voting yes..

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### **Wine Tasting Event 10/5/24**

**Background:** The Hanover Township special event entitled "Cool Cars, Fine Wine and Good Music" is scheduled for October 6, 2024 in Hanover Park. The Park Committee will be working on logistical details and seeking sponsorships and donations. These donations will be received up to the day of the event. However, the Township Administrator has to make arrangements for the event for supplies and support services (not to exceed \$9,500) which will be partially offset by sponsorship funds as well as authorizing the Township Administrator to apply for an F-2 Alcohol Permit through the state of Ohio/

**Motion:** Mr. Buddo made a motion to authorize the Township Administrator to enter into agreements and authorize expenditures for Coldiron Events, Rumpke, GNC Printing, Magnet Signs, TNT Trophies, Meijer, WalMart, music groups and Prestige Glassware subject to availability of funds not to exceed \$10,500.00. Mr. Miller seconded the motion. After discussion, a roll call vote was taken and the vote was: all three Trustees voted yes.

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**Road Program for 2025**

**Resolution No. 35-24**

**Approving the 2024 Road Resurfacing and Retrace Program for Hanover Township to be Submitted to the Butler County Engineer's Office for Estimates of Cost**

*Whereas*, Hanover Township works with the County Engineer's Office annually to cooperate with the county in the paving/road program; and

*Whereas*, the Township Trustees desire to participate in the 2025 Paving, Repair and Retrace Program with the County Engineer's Office with said proposed Township Program to be submitted to the County Engineer's Office by August 1, 2024; and

*Whereas*, an attachment has been prepared labeled "Attachment-Resolution No. 35-24 which reflects the roads, special projects and related road projects approved by the Board of Trustees for a determination of cost estimates;

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

**Section I.** Resolution No. 35-24 and attachment are hereby approved authorizing the participation of Hanover Township in the 2025 Resurfacing and Repair Program through the Butler County Engineer's Office, taking advantage of economies of scale, to be based upon the estimates provided by the Butler County Engineer's Office later this year and available Township funds.

**Section II.** That this Resolution and attachment are to be delivered to the Butler County Engineer's Office prior to August 1, 2024.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of July.

***Board of Trustees***

***Vote***

***Attest:***

Douglas L. Johnson  
Larry Miller  
Jeff Buddo

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Gregory L. Sullivan  
Fiscal Officer/ Clerk

**Hanover Township 2025 Road Program  
Reference: Resolution No. 35-24**

**PAVING**  
**ROAD**      **FROM**      **TO**      **PAVE**      **MILL**  
**PAVEMENT REPAIR**

WOODBINE	REILY MILLVILLE	SR 27	YES	YES
YES				
REGINA PL	SANTA MARIA	SR 129	YES	YES
				YES

#### **CHIP SEAL**

<b><u>ROAD</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>PAVE</u></b>	<b><u>MILL</u></b>	<b><u>PAVEMENT REPAIR</u></b>
DECAMP	STILLWELL	TWP LINE	NO	NO	YES
	BECKETT				
FOUR MILE	HUSTON	WEST TO	NO	NO	YES
CREEK		DEAD END			

#### **RETRACE REQUEST**

<b><u>ROAD</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>CENTER LINE</u></b>	<b><u>EDGE LINE</u></b>
GARDNER	BEISSINGER	TWP LINE	YES	YES
GARDNER	BEISSINGER	HOGUE	YES	YES
STAHLHEBER	SR 27	TWP LINE	YES	YES
HOGUE	SR 177	TWP LINE	YES	YES

Every year the Township submits larger road improvement projects to the County Engineer's Office to be bid with other projects county wide in order to receive better pricing. This year, the Township requests are due by August 1, 2024. Mr. Miller made a motion to approve the recommended projects for estimates by the County which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

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#### **Recognition Kids Fest Contributors**

#### **Resolution No. 36-24**

#### **Recognizing the Contributions, Sponsors and Volunteers for a Very Successful 2024 Kids Fest**

*Whereas*, Hanover Township has been blessed with a supportive and involved citizen base contributing to the well being of the entire area; and

*Whereas*, Kids Fest 2024 held on June 29, 2024 was the 17th annual event serving the community; and

*Whereas*, the 2024 Kids Fest was a huge success with approximately 200 plus kids participating along with their parents and grandparents with the Township receiving numerous compliments despite thunder and rain; and,

*Whereas*, in order to provide a safe and free event for kids a number of sponsors, contributors and volunteers stepped up to help and it is appropriate to express appreciation and to say "Thank You" to all involved; and,

*Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio*

**Section I.** That on behalf of Hanover Township residents and officials, expresses appreciation and "Thank You" to the following:

**Cash Contributions:** Stony Run Enterprises, Butler Rural Electric Cooperative, Kelly's Bakery, Dennis and Barbara Phillips, Luminant Architects, John Baumgartner, Lowes and Reffitt's Garage and Towing.

**Product and/ or Prize Contributions:** Metro Parks of Butler County, Bruce E. Henry, Stephanie Lentz, Diana Ramsey, Terry Moran, Julie Prickett and Hanover Ladies Industrial Band.

**Volunteers either prior to the event or during the event:** Joe Pyfrin, Diana Ramsey, Charles Ramsey, Angie Clausen, Stephanie Lentz, Arlene Henry, Julie Prickett, Pat Miller, John Russo, Terry Moran, John Baumgartner, Clay Calihan, Jeff Buddo and Bob Krieger.

**Section II.** In Kind Services and Contributions provided by: Hanover Township Fire Department, Hanover Township Road Department, Butler County Sheriff's Office, and Isaac Walton League.

**Section IV:** It is hereby directed that a copy of this signed Resolution be sent to all contributors and volunteers.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17<sup>th</sup> day of July 2024.

**Board of Trustees**

**Vote**

**Attest:**

Douglas L. Johnson

Larry Miller

Jeff Buddo

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_  
Gregory L. Sullivan

Fiscal Officer/ Clerk

Mr. Henry reported that every year the Township recognize volunteers and contributors who help make Kids Fest a successful event. Moved by Mr. Miller which was seconded by Mr. Buddo to express appreciation through Resolution No. 36-24 for the Kids Fest volunteers and contributors. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

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### **State Auditor Training Requirements**

Mr. Henry reviewed mandatory training requirements for all officials as set forth in Auditor of State Bulletin 2024-005. This training must be completed and reported by September 28, 2024. Copies of training certificates are to be forward to the Township Administrator. Mr. Henry provided each official present a copy of the bulletin and instructions for completing the training.

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### **Fire Department Grant- CSX**

The Fire Department working through Lt. Baden has received a grant award for \$2500 to be used for equipment. The check has been received. A motion is in order to track this grant for audit purposes. Moved by Mr. Miller and seconded by Mr. Buddo to accept a grant award and check for \$2500.00 for use in the Fire Department. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

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## Morman Road Speed Study

Due to increased traffic as well as new building and driveway cuts along Morman Road, the Board believes that it is time to have the speed zones reviewed on the entire length of Morman Road. Mr. Buddo made a motion which was seconded by Mr. Miller to have the Township Administrator prepare a letter to be sent to the County Engineer requesting a review of the speed zones on Morman Road. After discussion, Mr. Sullivan called for a roll call vote with all three Trustees voting yes.

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## Other

Mr. Henry presented a request for assistance to work outside the right of way along Millville Avenue. After discussion, the Board stated that there was no authority to work outside the right of Way especially along a State Route.

Mr. Henry drew the Board's attention to the Miscellaneous Correspondence included in their Board Packet:

1. **Butler County Building Permit Reports**
2. **Sedgwick: Workers Comp Report**
3. **Article: Property Tax Rates/ Assessment Process**
4. **Other**

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There being no further public business for the Board to take up, Mr. Miller **moved** to adjourn the Board meeting which was seconded by Mr. Buddo. Mr. Sullivan called the roll with Trustees Miller, Buddo and Johnson voting yes.

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**July 17, 2024 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:**

*Douglas L. Johnson, President:* \_\_\_\_\_

*Larry Miller, Vice President* \_\_\_\_\_

*Jeff Buddo, Trustee:* \_\_\_\_\_

**Date:** \_\_\_\_\_

8/21/2024

**Verified by: Greg Sullivan, Fiscal Officer:** \_\_\_\_\_

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